Sunsmart Policy

(i) Introduction:
Salesian College is committed to providing all employees with a just and equitable workplace. This means that the allocation of ‘extras’ and ‘replacements’ will occur in a fair and impartial manner. To this end, all ‘extras’ will be allocated according to the Victorian Catholic Schools and Catholic Education Offices Certified Agreement, whilst all ‘replacements’ will be allocated according to Guidelines established by the Salesian College Consultative Committee. Furthermore, the Consultative Committee will ensure that the relevant documents are circulated to all members of the teaching staff. However, the day to day implementation of the details contained in these documents will be the responsibility of the Daily Organiser and, in her/his absence, the Deputy Principal.

(ii) Purpose
This policy has been developed to ensure that all students and staff at Salesian College are protected from over-exposure to the harmful ultraviolet rays of the sun. The importance of this policy is emphasised by the fact that Australia has one of the highest rates of skin cancer in the world and that more than 75% of all skin cancers could be prevented by practising sun protection in early childhood and adolescence.

(iii) Principles
At Salesian College, we believe that:

1. Awareness of information about skin cancer and protective practices is an essential element of promoting sunsmart behaviour.
2. Students and staff should be assisted to develop strategies which encourage responsible decision-making about sun protection.
3. The school environment should provide sufficient shade for staff and students.
4. All members of the College Community should be encouraged to practise sunsmart behaviour.
(iv) **Guidelines**

1. The following areas will constitute the primary focus of action:

   **Behaviour**
   Encourage all students and staff to:
   - Wear appropriate clothing during recess, lunch time and sporting and other high risk outdoor activities
   - Apply at least SPF 15 broad-spectrum, water resistant sunscreen prior to all outdoor activities and re-apply every two hours.

   **Curriculum**
   - Incorporate sun protection and skin cancer prevention programmes into the appropriate key learning areas of the school curriculum
   - Encourage students to be actively involved in initiatives to protect the school community from over-exposure to the sun
   - Promote sun protection throughout the year via the school newsletter, assemblies, daily messages, parent and staff meetings and whole school activities.

   **Environment**
   - Ensure that there is adequate provision of shade within the school grounds and during sporting activities for students and staff
   - Schedule and organise sports carnivals to minimise ultraviolet risks.

   **Organisation**
   - Ensure that a cap is included as part of the College uniform and encourage all students to wear it for all outdoor activities
   - Exhort all students to protect themselves from the sun during all outdoor activities
   - Require suitable caps, clothing and sunscreen for all camps and excursions; these items should be listed on parent notification letters
   - Expect staff-members and parents to model appropriate behaviour to students to reinforce this policy
   - Make sunscreen available to all staff members involved in outdoor activities, including yard duty
   - Include sunsmart information in the College diary.

2. This policy will be communicated to the College Community on a regular basis.

(v) **Review**

This policy will be reviewed from time to time as required.