Salesian College Chadstone
Subject Selection Appeal Form

The College has published details concerning the usual selection requirements needed to gain access to specific subjects. If exceptional circumstances meant it was not reasonably possible to meet the subject selection requirement, or if a student just missed out, students may apply to choose the subject by completing the Subject Selection Appeal Form. Please note:
- The onus is on the student to provide compelling evidence to support his Appeal
- All Appeals will be seriously considered by the Academic Progress Panel
- The Academic Progress Panel reserves the right to request additional evidence
- All sections of the Form save Section G must be completed
- The completed form is to be handed to the Year Level Coordinator by Monday 1 August.
- Appeals submitted after this date will not be considered except in the instance of exceptional circumstances
- The Principal’s eventual decision regarding access to particular subjects will be final.

A. Student Details
Student Name: ___________________________________________ Current Oratory: _____

B. Appeal Details:
Subject(s) you wish to access (list all) __________________________________________
If successful subject(s) to be replaced __________________________________________

C. Reasons
I wish to appeal my exclusion from the subject(s) above for the following reasons:

Reason 1 ________________________________________________________________

Reason 2 ________________________________________________________________

Reason 3 ________________________________________________________________

Reason 4 ________________________________________________________________

D. How did they impact?
Clearly outline how the different reasons disadvantaged your studies.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
E. Supporting documentation
Documentation must be provided to have the best chance of a successful appeal. Collect documentation of the reasons you have identified, preferably with a description of how they affected your studies (eg. doctor/counselor letter.) If you cannot get supporting documentation from a doctor/counselor, ask a parent/guardian to write a detailed supporting statement. Attach any supporting documentation to this Form.

F. Solutions
For each reason you have identified, find a realistic solution or set of strategies that will allow you to perform to the required level in the future. You must be able to demonstrate that you can overcome the problems you have identified.

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<th>Reasons</th>
<th>Solutions</th>
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G. Additional Comments (optional)
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

H. Student Declaration
I certify that the information I have supplied is complete and correct.

Student Signature: ___________________ Date: ___________________ 
Parent/Guardian Signature: ___________________ Date: ___________________

OFFICE USE ONLY

Decision of Academic Progress Panel: ___________________
Signature: ___________________
Date of Decision: ___________________