Salesian College Chadstone
Subject Selection Appeal Form

The College has published details concerning the usual selection requirements needed to gain access to certain subjects. In extraordinary circumstances involving: a serious health or family-related issue; bereavement; or other exceptional circumstance, these requirements may be waived. If exceptional circumstances meant it was not reasonably possible to meet the subject selection requirement, students may apply to choose the subject by completing the Subject Selection Appeal Form. Please note:
- The onus is on the student to provide compelling evidence to support his Appeal
- All Appeals will be seriously considered by the Academic Progress Panel
- The Academic Progress Panel reserves the right to request additional evidence
- All sections of the Form save Section F must be completed
- The completed Form is to be handed to the Head of House by Friday 1 August. Nb Appeals submitted after this date will not be considered except in the instance of exceptional circumstances
- The Principal’s eventual decision regarding access to particular subjects will be final.

A. Student Details
Student Name: | Current Year Level: | Homeroom:

B. Reasons
I wish to appeal my exclusion from [insert subject name(s)] ____________________________

______________________________________________________________________________ for the following reasons:

Reason 1
Reason 2
Reason 3
Reason 4

C. How did they impact?
Clearly outline how the different reasons disadvantaged your studies.
D. Supporting documentation
Documentation must be provided to have the best chance of a successful appeal. Collect documentation of the reasons you have identified, preferably with a description of how they affected your studies (eg. doctor/counselor letter.) If you cannot get supporting documentation from a doctor/counselor, ask a parent/guardian to write a detailed supporting statement. Attach any supporting documentation to this Form.

E. Solutions
For each reason you have identified, find a realistic solution or set of strategies that will allow you to perform to the required level in the future. You must be able to demonstrate that you can overcome the problems you have identified.

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<th>Reasons</th>
<th>Solutions</th>
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F. Additional Comments (optional)

G. If Successful in my appeal I wish to drop the following subject:

________________________________________

H. Student Declaration
I certify that the information I have supplied is complete and correct.

Student Signature: Date:
Parent/Guardian Signature: Date:

OFFICE USE ONLY

Decision of Academic Progress Panel:
Signature:
Date of Decision: